



State of Nevada – Department Of Personnel

CLASS SPECIFICATION

<u>TITLE</u>	<u>GRADE</u>	<u>EEO-4</u>	<u>CODE</u>
DEPUTY BRAND INSPECTOR II	25	C	1.512
DEPUTY BRAND INSPECTOR I	20	C	1.514

SERIES CONCEPT

Deputy Brand Inspectors perform work involving inspection to determine ownership and record identification marks and gender of each animal.

Receive requests regarding the proposed sale, change of ownership, slaughter, or movement out of the district; visually inspect livestock to examine brands, marks, tattoos or other characteristics of animals; clip or shave animals as required to clearly observe markings; record information on transportation documents or other standardized forms.

Check health records of animals; issue brand inspection certificates; calculate and collect fees according to established rates and procedures; send fees and original certifications to the division office according to established policies and procedures.

Regulate livestock auctions; check each animal prior to sale; determine legal ownership through the identification of brands, marks, and other characteristics and issue brand inspection certificates to new owners; collect applicable fees.

Perform related duties as assigned.

CLASS CONCEPTS

Deputy Brand Inspector II: Under general supervision, 1) enforce laws and regulations by stopping vehicles carrying livestock to check for proper certificates, and assist in law enforcement related duties such as investigations; or 2) act as a special assistant to the Agricultural Enforcement Officers; audit paperwork and fees controlled by Deputy Brand Inspector I's, and assist in the investigation of livestock crimes.

Deputy Brand Inspector I: Under general supervision of an assigned supervisor, inspect and identify livestock for proof of ownership; complete brand inspection documents (ownership documents); and collect appropriate fees. This is the journey level in the series.

MINIMUM QUALIFICATIONS

SPECIAL NOTES AND REQUIREMENTS:

- * Some positions in this series may be required to possess a valid driver's license at the time of appointment and for continuing employment.
- * Per NRS 284.4066, some positions in this have been identified as affecting public safety. Persons offered employment in this series must first submit to a pre-employment screening test for controlled substances.
- * Applicants may be required to undergo a background investigation prior to being considered for employment.
- * Applicants must meet current Peace Officer Standards & Training (P.O.S.T.) requirements as established in the Nevada Revised Statutes and Nevada Administrative Code.
- * Employees may be hired for seasonal/part-time work and paid on an hourly basis. Employees may be required to provide their own transportation and will be reimbursed for mileage.

DEPUTY BRAND INSPECTOR II

EDUCATION AND EXPERIENCE: Graduation from high school or equivalent education and one year experience working with and/or caring for livestock on a ranch or equivalent setting; **OR** one year of experience as a Deputy Brand Inspector I in Nevada State service; **OR** an equivalent combination of education and experience. (*See Special Notes and Requirements*)

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

General knowledge of: ownership, estray and health laws pertaining to livestock. **Working knowledge of:** addition, subtraction, division and multiplication. **Ability to:** use electric clippers and livestock handling apparatus; *and all knowledge, skills and abilities required at the lower level.*

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

Working knowledge of: brands and marks recorded with the division; division policies and procedures pertaining to inspecting livestock. **Ability to:** work cooperatively with local law enforcement agencies; assign and review work, train and evaluate the performance of assigned staff.

DEPUTY BRAND INSPECTOR I

EDUCATION AND EXPERIENCE: Ability to identify brands and other markings and one year of experience working with and/or caring for livestock on a ranch or equivalent setting; **OR** an equivalent combination of education and experience. (*See Special Notes and Requirements*)

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

General knowledge of: brand identification, animal breeds and types. **Ability to:** work around and handle livestock; determine the age and gender of cattle; accurately count moving groups of animals; maintain good working relationships with livestock owners, the public and other agencies; assess fees and collect money; add, subtract, multiply and divide accurately; ~~and~~ write clearly and complete required forms.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

(These are identical to the Entry Level Knowledge, Skills and Abilities required for Deputy Brand Inspector II.)

This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards for positions assigned to this class.

	<u>1.512</u>	<u>1.514</u>
ESTABLISHED:	11/18/63	8/3/72
REVISED:	12/19/85-12	12/19/85-12
REVISED:	7/1/87-12P	7/1/87-12P
	10/17/86PC	10/17/86PC
REVISED:	11/15/91PC	11/15/91PC
REVISED:	7/1/97P	7/1/97P
	6/4/96PC	6/4/96PC
REVISED:	9/8/97R	9/8/97R
	8/28/98UC	8/28/98UC
REVISED:	3/29/01UC	3/29/01UC
REVISED:	7/5/02UC	7/5/02UC